



Attention All Meeting Planners & A/V Teams Audio-Visual Requirements for 'Twitchy'

Correct audio-visual set-up is a critical part of preparation success!

PowerPoint Visual

Stuart aka Twitchy is a veteran of 8,00 A/V pre-con preparations and MANDATORY (90) minute prior to performance tech checks. Stuart uses the latest version of Windows based 'PowerPoint' software and controls his graphic heavy and imbedded video PPT to your LCD projector(s). Either via one of your back of room tech table laptops (or his own) with either your provided wireless 'clicker' remote or his own back up handheld device. We suggest a combination of VGA (for visual) & mini-stereo to XLR (for audio) hard wired cable connections. HDMI cable connectors are more than acceptable as long as they are pre-audio tested to play both mono and stereo track videos as well as full video signal without audio lag. Please note that he also brings along a safety external drive back up copy. Twitchy always presents using the entire stage space while rapidly clicking through up to (90) carefully curated PowerPoint slides. Stuart prefers to either work with your tech table team or have full switch control from his laptop if no tech table is available. Stuart is constantly customizing and importing new audience content into his program, even up to just a few hours prior to actual performance time. So please ensure that any FTP advance copy can be switched out. It is important to note that VLC is the preferred media player format as Windows Media Player can and has been on-stage unreliable.

Please ensure that your audio-visual provider receives a copy of these detailed A/V requirements and that your hotel /conference location function sheet details the following needs and that your hotel staff coordinator signs off on the following requests:

Audio/Sound:



Please supply a wireless lapel microphone with fresh batteries and an extra set of batteries as a backup. A Wireless handheld microphone is requested for audience participation work



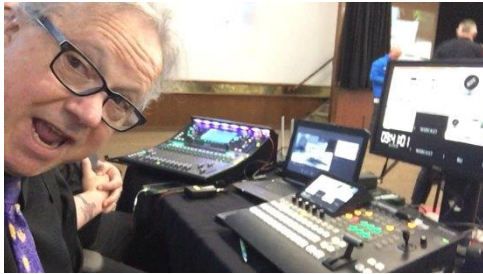
Very important!

Twitchy requires a laptop/computer audio line out, mini-stereo to your house system XLR so he can play both videos and audio files. Dependent on presentation customization there might well be entrance and exit music available on mp3 through is imbedded PPT

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Mandatory 42 Inch + Keynote Comfort Floor Monitor



Please watch this video shot live during a tech check
<https://www.youtube.com/watch?v=q32Q0LbNwz8>

Mandatory Comfort Monitor placement differs according to your unique stage design and is chosen during the requested tech check. Once Stuart sees your meeting room, stage and seating set up. He will know and advise exact comfort monitor final placement. It is therefore important that your A/V supplier ensures that Twitchy can therefore custom locate your floor monitor in front of him where he needs it (at tech rehearsal). We request stand-by VGA, XLR/Mini-stereo and Power cables to minimize last minutes cable failures and last-minute searches that have occurred. So please provide BACK UP extra-long extended VGA, mini stereo to XLR or HDMI cables.

On Stage Props Table

1. Props table set with three **PLASTIC** cups and two jugs of iced water
2. One large white bath sized towel
3. Preferably white or black dressed



Red Clown Nose Distribution

Distributed by client responsibility to every audience seat before performance or handed out by volunteer staff as your people enter your meeting

Red Paper Distribution

Distributed by client responsibility. Please ensure that one piece of red paper is placed on every attendee's chair

Performance Recording:

Audio taping is not authorized. Videotaping is only permitted under special conditions.

Mandatory Technical Rehearsal

Candidly, a tech check is not for you the client. It's for Stuart to work directly with your A/V supplier directly. This action eliminates needless technical glitches and surprises that take away from YOUR audience experience. Stuart prefers to tech check with your A/V team the afternoon or night prior to presentation. He only requires a (12) minute 'tech check' with your A/V team in your designated meeting room. To take place at least 90 minutes prior to all performances.

Podium Placement

As this is a performance versus presentation. Stuart requests either a stage left or right podium or no podium.

Please call Twitchy at (604) 709-4446 for questions or clarity concerning all A/V equipment or set-up details.

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